



Administrative Services Branch  
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December 14, 2010

**AGENDA ITEM 8a**

**TO: MEMBERS OF THE FINANCE COMMITTEE**

- I. SUBJECT:** Interim Assistant Executive Officer Report on Administrative Services Activities
- II. PROGRAM:** Administration
- III. RECOMMENDATION:** Information Item
- IV. ANALYSIS:**  
N/A
- V. STRATEGIC PLAN**  
N/A
- VI. RESULTS/COSTS:**  
N/A

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RUSSELL G. FONG  
Interim Assistant Executive Officer  
Administrative Services Branch

Attachments